



Constructing Value, Building Trust

E.P. Doyle & Son, LLC is seeking an experienced and highly motivated, detail-oriented individual with a passion for working in the construction industry who is interested in joining our team as a Project Superintendent.

Job Description:

At Doyle, the Project Field Superintendent is responsible for overseeing all trades and effectively managing daily on-site activities. The successful candidate must possess the knowledge, experience and confidence to engage and professionally interact with design professionals, consultants and our clients, while also directing the subcontractors and other construction-related personnel in planning, coordinating, and safely executing the work in accordance with the contract documents, schedule and budget. This individual will work closely with the Project Manager and fulfill an integral role on the project. Candidate must be professional, and a personable leader committed to the overall objective and self-development within the company.

Responsibilities:

- Supervise total construction effort to ensure project is constructed in accordance with design, budget, and schedule.
- Develop and manage project schedules. Monitor and maintain schedule on a weekly basis.
- Review submittals for compliance with contract requirements.
- Review the project plans and specifications and comment on the building design, scheduling, and potential construction problems.
- Contact, schedule and coordinate all subcontractors, suppliers, and utilities.
- Raise and discuss relevant issues at the job site meetings.
- Maintain a safe job site and ensure that the requirements of the Occupational Safety and Health Act are enforced.
- Coordinate and direct independent testing and inspections as required.
- Ensure that "as-built" drawings are prepared on an ongoing basis by all trades during the construction period.
- Coordinate all required inspections.
- Implement and maintain stringent quality control procedures.

- Provide technical assistance with interpretation of drawings, recommending construction methods and equipment, etc.
- Ensure on-site personnel comply with project procedures, work rules, etc. Document violations and recommend/implement corrective actions as required.

Desired Skills and Experience:

- Minimum 5-7 years of experience as a Field Superintendent on commercial, retail and industrial construction and site development.
- Strong communication, organizational and supervisory skills are essential.
- Thorough knowledge on every aspect of construction (technology, equipment, methods) jurisdictions, cost control, and safety required.
- Ability to build and maintain strong working relationships.
- Self-motivated with the ability to work independently and as part of a team.
- Detail-oriented with a strong sense of urgency and excellent follow-through.
- Thorough understanding of corporate and industry practices, standards, processes, etc. and their impact on project activities.
- Specialization in project sizes from \$1M to \$15M a plus.
- Strong background with PC-based scheduling spreadsheet applications including all Microsoft Office Suite applications, Microsoft Project, Procore, Bluebeam, Building Connected, Primavera, Auto CADD or any other construction related software application.

Benefits:

- Competitive Base Salary
- 401(k) Match
- Profit Sharing
- Discretionary bonus
- Excellent Medical and Dental Insurance
- Life Insurance
- Vacation, Holiday, and Sick Pay
- Summer hours